

# OFFICIAL NOTICE AND AGENDA

There will be a Regular meeting of the City of Stoughton Utilities Committee on Monday, June 20, 2011 to be held at 4:30 p.m. in the Conference Room of the Stoughton Utilities Wastewater Treatment Facility, 700 Mandt Parkway, and in the Edmund T. Malinowski Board Room of the Stoughton Utilities Administration Office, 600 S. Fourth Street in Stoughton, WI 53589.

## AGENDA:

Call To Order.

Stoughton Utilities Wastewater Treatment Facility Tour.

Stoughton Utilities Committee Consent Agenda. (All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.) **(Action.)**

- a) Stoughton Utilities Payments Due List Report.
- b) Draft Minutes of the May 16, 2011 Regular Stoughton Utilities Committee Meeting.
- c) Stoughton Utilities April 2011 Financial Summary.
- d) Stoughton Utilities April 2011 Statistical Information.
- e) Stoughton Utilities Communications.
- f) Stoughton Utilities Committee Annual Calendar.
- g) Stoughton Utilities May 2011 Activities Report.

## BUSINESS:

1. Status of the Stoughton Utilities Committee Recommendation(s) to The Stoughton Common Council. **(Discussion.)**
2. Stoughton Utilities Wastewater Treatment Facility And Sanitary Sewer Collection System 2010 Compliance Maintenance Annual Report (CMAR). **(Action.)**
3. Rural Development Loan And Grant Program (REDLG) Status Update No. 4. **(Action.)**
4. Wisconsin Retirement System – Unfunded Actuarial Accrued Liability (Prior Service Liability). **(Action.)**
5. Stoughton Utilities Proposed 2011 Ten-Year (2012-2021) Capital Projects Program. **(Action.)**
6. Proposed Two-Lot Certified Survey Of The West Electric Substation Property. **(Action.)**
7. Stoughton Utilities Electric Service Rules And Information. **(Action.)**
8. Stoughton Utilities – WPPI Energy Emergency Operation Procedures For Load Reduction And Operation Of Standby Generation. **(Action.)**
9. Stoughton Utilities RoundUp Program. **(Action.)**
10. Stoughton Utilities Studies Annual Status Report. **(Discussion.)**
11. Stoughton Utilities Committee Agenda Items Requiring Post-Committee Action. **(Discussion.)**
12. Stoughton Utilities Public Power Walk. **(Discussion.)**
13. Stoughton Utilities Committee Future Meeting Agenda Item(s). **(Discussion.)**

## ADJOURNMENT

Mayor Donna L. Olson, Stoughton Utilities Committee Chairperson

June 14, 2011

## Notices Sent To:

Mayor Donna L. Olson, Chair

Aldersperson Eric Hohol, Vic-Chair, Common Council Liaison

Aldersperson Greg Jenson, Alternate Stoughton Common Council Liaison

Aldersperson Larry Peterson

Stoughton Utilities Committee Citizen Member David Erdman

Stoughton Utilities Committee Citizen Member Jonathan Hajny

Stoughton Utilities Committee Citizen Member Angie Halverson

Stoughton Utilities Operations Superintendent Sean Grady

Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Stoughton Common Council Members  
Scott J. Meske, Associate Director-Municipal Electric Utilities of Wisconsin  
Stoughton Utilities and MEUW Southeastern Regional Safety Coordinator Christopher A. Belz  
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum  
Stoughton City Media Services Director William H. Brehm  
Stoughton City Attorney Matthew P. Dregne  
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson  
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops  
Stoughton Deputy City Clerk and Confidential Secretary Maria P. (Pili) Hougan  
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA  
Stoughton City Clerk and Personnel Director Kelly S. Michaels  
Stoughton Library Administrative Assistant Debbie Myren  
Stoughton Finance Director Laurie Sullivan  
Stoughton Utilities Water System Supervisor Roger M. Thorson  
Stoughton Utilities and WPPI Energy Services Representative Alicia VandenOever  
Stoughton Utilities Electric Lead Line Worker Craig A. Wood  
Stoughton Leadership Team  
Stoughton Newspapers  
Wisconsin State Journal

**IMPORTANT: FIVE MEMBERS ARE NEEDED FOR A QUORUM:** If a Stoughton Utilities Committee member encounters a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 6:00 p.m. or via e-mail at [bkardasz@stoughtonutilities.com](mailto:bkardasz@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such group(s) at the above-mentioned meeting other than the Stoughton Utilities Committee consisting of Mayor Donna Olson, Alderperson Carl Chenoweth, Alderperson Eric Hohol, Alderperson Steve Tone, Citizen Member David Erdman, Citizen Member Jonathan Hajny, and Citizen Member Angie Halverson.

Please note that items taken on the Consent Agenda will not be discussed. Any individual Stoughton Utilities Committee member may request an item be removed from the consent.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, please contact the Stoughton Utilities Director at (608) 877-7423.

An expanded meeting may constitute a quorum of the Common Council.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://uc.stoughtonutilities.com>.