



# OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**  
Date/Time: Monday, June 16, 2025 at 5:30 p.m.  
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office  
600 South Fourth Street, Stoughton, Wisconsin  
Optional Virtual Participation: [GoToMeeting ID 754-090-909](#)  
Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Jordan Tilleson

## **MEETING AGENDA:**

### CALL TO ORDER

### ROLL CALL AND VERIFICATION OF QUORUM

### CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

### PUBLIC COMMENTS

### CONSENT AGENDA

*(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)*

- a. Draft Minutes of the May 19, 2025 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Reports
- d. Stoughton Utilities Investment Summary
- e. Stoughton Utilities Statistical Report
- f. Stoughton Utilities Activities Report
- g. Communications

### OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)
2. Update: PSCW Water Rate Application (**Discussion**)

### NEW BUSINESS

3. Stoughton Utilities Director Position Update (**Discussion**)
4. Amendment to the Stoughton Utilities 2025 Operating Budget to Fund Primary Clarifier Repairs and Possible Purchase of Land (**Action**)
5. Stoughton Utilities Sponsorship and Donation Policy (**Action**)
6. Stoughton Utilities Project RoundUP Guidelines and Procedures (**Action**)
7. Sewer Utility Extension Agreement Between the City of Stoughton and Natter Commercial Properties, LLC (**Action**)
8. Stoughton Utilities Service Line Material Inventory (**Discussion**)
9. Utilities Committee Future Agenda Item(s) (**Discussion**)

### ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members  
Stoughton Utilities Director Jill M. Weiss, P.E.  
Stoughton Utilities Assistant Director Brian Hoops  
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Rick Manthe  
Stoughton Common Council Members  
Stoughton City Clerk Candee Christen  
Stoughton Leadership Team  
Stoughton Library Administrative Assistant Sarah Monette  
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen  
Stoughton Utilities Billing & Metering Supervisor Erin Goldade  
Stoughton Utilities Electric System Supervisor Joe Adler  
Stoughton Utilities Wastewater System Supervisor Kevin Hudson  
Stoughton Utilities Water System Supervisor Kent Thompson  
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson  
O'Rourke Media Publications – Stoughton Courier Hub

**REMOTE CONNECTION INSTRUCTIONS:** Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/754090909>

You can also dial in using your phone at (224) 501-3412 using access code: 754-090-909.

**ATTENTION COMMITTEE MEMBERS:** Two-thirds of members are needed for a quorum (five members). The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Jill Weiss at (608) 877-7423 via email at [JWeiss@stoughtonutilities.com](mailto:JWeiss@stoughtonutilities.com), or Brian Hoops at (608) 877-7412, or via email at [BHoops@stoughtonutilities.com](mailto:BHoops@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at [stoughtonutilities.com/uc](http://stoughtonutilities.com/uc).