



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, August 18, 2025 at 5:30 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: [GoToMeeting ID 729-628-077](#)
Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Jordan Tilleson

MEETING AGENDA:

CALL TO ORDER

ROLL CALL AND VERIFICATION OF QUORUM

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

PUBLIC COMMENTS

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the July 14, 2025 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Report
- d. Stoughton Utilities Statistical Report
- e. Stoughton Utilities Activities Report
- f. Communications

OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)
2. Stoughton Utilities Director Position Update (**Discussion**)
3. Stoughton Utilities Administration Building Update (**Discussion**)
4. Stoughton Utilities Administration Building Lease Agreement Between Stoughton Utilities and the City of Stoughton (**Action**)

NEW BUSINESS

5. Amendment to the 2025 Stoughton Utilities Operating Budget to Fund the Replacement of Digger Derrick Truck No. 5 (**Action**)
6. Addition of a Stoughton Utilities Administrative Assistant Position (**Action**)
7. Stoughton Utilities Typical Bill Rate Comparison Summary (**Discussion**)
8. Invitation to Attend the WPPI Energy Annual Meeting (**Discussion**)
9. Utilities Committee Future Agenda Item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Rick Manthe
Stoughton City Clerk Candee Christen
Stoughton Common Council Members
Stoughton Leadership Team
Stoughton Library Administrative Assistant Sarah Monette
Stoughton Office of the City Clerk Administrative Assistant Deb Waterstone
Stoughton Office of the City Clerk Administrative Assistant Maranda Hill
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen
Stoughton Utilities Billing & Metering Supervisor Erin Goldade
Stoughton Utilities Electric System Supervisor Joe Adler
Stoughton Utilities Wastewater System Supervisor Kevin Hudson
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson
O'Rourke Media Publications – Stoughton Courier Hub

REMOTE CONNECTION INSTRUCTIONS: Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

<https://meet.goto.com/729628077>

You can also dial in using your phone at (872) 240-3412 using access code: 729-628-077.

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum (five members). The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.