



OFFICIAL NOTICE AND AGENDA

Notice is hereby given that the City of Stoughton Utilities Committee will hold a regular meeting on the date and at the time and location given below.

Meeting of: **CITY OF STOUGHTON UTILITIES COMMITTEE**
Date/Time: Monday, October 20, 2025 at 5:30 p.m.
Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Teams Meeting ID: [226 346 779 828 5](#), Passcode: [oo9Jr7vu](#)
Phone: (945) 468-5513, Conference ID 976 164 641

Members: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jensen, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Jordan Tilleson

MEETING AGENDA:

CALL TO ORDER

ROLL CALL AND VERIFICATION OF QUORUM

CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW

PUBLIC COMMENTS

CONSENT AGENDA

(All items are considered routine and will be enacted upon by one motion. There will be no separate discussion of these items unless a Stoughton Utilities Committee member so requests, in which event the item will be removed from the consent agenda and be considered on the regular agenda.)

- a. Draft Minutes of the September 22, 2025 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Statistical Report
- d. Stoughton Utilities Activities Report
- e. Communications

OLD BUSINESS

1. Status of Committee Recommendation(s) to the Stoughton Common Council (**Discussion**)
2. Update: Stoughton Utilities Administration Building (**Discussion**)
3. Wastewater Treatment Facility and Sanitary Sewer Collection System 2024 Compliance Maintenance Annual Report (CMAR): DNR Response (**Discussion**)

NEW BUSINESS

4. Private Well Operation Permit Application: STI Holdings, LLC (**Action**)
5. Stoughton Utilities & City of Stoughton Investments: Annual Report (**Discussion**)
6. Stoughton Utilities Proposed 2026 Budget and Five Year (2026 – 2030) Capital Improvement Projects (CIP) Plan Budget Summary (**Action**)
7. Addition of a Stoughton Utilities Systems Automation Coordinator Position (**Action**)
8. Release of Easement Rights to Platted Utility Easements in the Magnolia Springs Development (**Action**)
9. Stoughton Utilities Round-Up Program (**Action**)
10. Utilities Committee Future Agenda Item(s) (**Discussion**)

ADJOURNMENT

Notices Sent To:

Stoughton Utilities Committee Members
Stoughton Utilities Director Adam Schleicher
Stoughton Utilities Assistant Director Brian Hoops
Stoughton Utilities Finance Manager Shannon Statz

cc: Stoughton City Attorney Rick Manthe
Stoughton City Clerk Candee Christen
Stoughton Common Council Members
Stoughton Leadership Team
Stoughton Library Administrative Assistant Sarah Monette
Stoughton Office of the City Clerk Administrative Assistant Deb Waterstone
Stoughton Office of the City Clerk Administrative Assistant Maranda Hill
Stoughton Utilities Education & Outreach Coordinator Brandi Yungen
Stoughton Utilities Billing & Metering Supervisor Erin Goldade
Stoughton Utilities Electric System Supervisor Joe Adler
Stoughton Utilities Wastewater System Supervisor Kevin Hudson
Stoughton Utilities Water System Supervisor Kent Thompson
Stoughton Utilities & WPPI Energy Services Manager Darren Jacobson
O'Rourke Media Publications – Stoughton Courier Hub
Daniele Thompson – St. Marie Law, LLC (dst@stmarie-law.com)
Tami Olszewski – Ehlers Public Finance Advisors (Tolszewski@ehlers-inc.com)
Reijo Wahlin – STI, Inc. (rwahlin@stoughtontrailers.com)

REMOTE CONNECTION INSTRUCTIONS: Pursuant to City of Stoughton Common Council Rule 19, members of the committee and members of the public may attend this meeting either in person or by virtual means. If participating virtually, please join the meeting from your computer, tablet or smartphone using the following URL:

[Join the meeting now](#)

Meeting ID: 226 346 779 828 5 Passcode: oo9Jr7vu

Dial in by phone

[+1 945-468-5513,,976164641#](tel:+19454685513976164641) Phone conference ID: 976 164 641#

ATTENTION COMMITTEE MEMBERS: Two-thirds of members are needed for a quorum (five members). The committee may only conduct business when a quorum is present. If you are unable to attend the meeting, please contact Brian Hoops at (608) 877-7412, or via email at BHoops@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at this meeting to gather information. No action will be taken by any such group(s) at this meeting other than the Stoughton Utilities Committee consisting of the members listed above. An expanded meeting may constitute a quorum of the Common Council.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals through appropriate aids and services. For information, or to request such assistance, please contact Stoughton Utilities prior to the start of the meeting at (608) 873-3379.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at stoughtonutilities.com/uc.