

DRAFT STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, October 14, 2013 – 5:00 p.m.
Edmund T. Malinowski Board Room
Stoughton Utilities Administration Office
600 S. Fourth St.
Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Citizen Member Jonathan Hajny, Alderperson Eric Hohol, Alderperson Paul Lawrence, Mayor Donna Olson, Citizen Member Alan Staats, and Alderperson Elvin (Sonny) Swangstu.

Excused: None.

Absent: None.

Others Present: Stoughton Utilities Office and Information Systems Supervisor Brian Hoops, Stoughton Utilities Finance and Administrative Manager Kim Jennings, CPA, Stoughton Utilities Director Robert Kardasz, P.E., and Marty Seffens.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items and emphasized the “Joint-Action Efforts Communicate the Value of Public Power” article in the July 2013 issue of the Electricity Journal referencing comments from Mayor Olson and Utilities Director Kardasz. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member Jonathan Hajny, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the September 16, 2013 Regular Stoughton Utilities Committee Meeting, Stoughton Utilities August 2013 Financial Summary, Stoughton Utilities August 2013 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities September 2013 Activities Reports. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed that the following items from the Stoughton Utilities Committee and placed on file by the Stoughton Common Council:

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- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee August 19, 2013 Regular Meeting Minutes.
- Stoughton Utilities July 2013 Financial Summaries.
- Stoughton Utilities July 2013 Statistical Worksheets.

Stoughton Utilities Proposed 2014 Ten-Year (2014-2023) Capital Projects

Program: Stoughton Utilities Director Robert Kardasz presented and discussed the proposed Stoughton Utilities 2014 Ten-Year (2014-2023) Capital Projects Program removing the Park Street water and sanitary sewer replacement mains project. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to approve the Stoughton Utilities 2014 Ten-Year (2014-2023) Capital Projects Program, and recommend it to the Stoughton Common Council. The motion carried unanimously.

Request To Rent The Stoughton Utilities Agricultural Land In 2014:

Stoughton Utilities Director Robert Kardasz presented and discussed the proposed rental of 12.2 acres of agricultural land to the Stoughton Future Farmers of America (FFA) and Alumni in 2014. Discussion followed. Motion by Alderperson Eric Hohol, the motion seconded by Alderperson Paul Lawrence, to approve the rental of the Stoughton Utilities 12.2 acres of land located at 3291 McComb Road to the Stoughton FFA and Alumni in 2014 For \$100 - \$125 per acre, and recommend the approval and the adoption of the corresponding resolution to the Stoughton Common Council on October 22, 2013. The motion carried unanimously.

Stoughton Utilities Proposed Filling Of The Vacant Utilities Water/Wastewater/Meter Technician Position:

Stoughton Utilities Director Robert Kardasz presented and discussed the rationale behind filling the vacant Water/Wastewater/Meter Technician at this time. Discussion followed. Motion by Alderperson Paul Lawrence, the motion seconded by Alderperson Elvin (Sonny) Swangstu, to fill the vacant Utilities Water/Wastewater Meter Technician at the present hourly wage of \$20.89 - \$23.23. The motion carried unanimously.

Proposed Modifications To Stoughton Utilities' Customer Deposits Policies For Residential And Commercial Accounts As A Result Of Wisconsin's 2013

Act 25: Stoughton Utilities Office and Information Systems Supervisor Brian Hoops and Stoughton Utilities Director Robert Kardasz presented and discussed the proposed modifications to the Stoughton Utilities' deposit policies for

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residential and commercial customers. Discussion followed. Motion by Alderperson Eric Hohol, the motion seconded by Citizen Member David Erdman, to modify the Stoughton Utilities' customer deposits policies for residential and commercial customers. The motion carried unanimously.

Stoughton Utilities Committee Governance: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee governance. Discussion followed.

WPPI Energy Orientation: Stoughton Utilities Robert Kardasz presented and discussed the October 22, 2013 WPPI Energy Orientation to be conducted at their headquarters in Sun Prairie, WI and requested the Stoughton Utilities Committee members to participate. Mr. Kardasz also presented and discussed the November 14, 2013 Municipal Electric Utilities of Wisconsin Dinner Meeting to be held in Waunakee, WI and requested the Stoughton Utilities Committee members to participate. Discussion followed.

Stoughton Utilities Committee Future Agenda Items:

- Stoughton Utilities customer collections status report on November 18, 2013.
- Stoughton Utilities Governance on November 18, 2013.
- Stoughton Utilities Financial Forecasts.

Adjournment: Motion by Alderperson Paul Lawrence, the motion seconded by Citizen Member Jonathan Hajny, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:27 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director