

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, August 18, 2014 – 5:00 p.m.

Meeting Room

Stoughton Utilities Wastewater Treatment Facility Administration Building

700 Mandt Parkway

Stoughton, Wisconsin

Members Present: Citizen Member David Erdman, Citizen Member John Kallas, Mayor Donna Olson, Alderperson Elvin (Sonny) Swangstu and Citizen Member Alan Staats.

Absent: Alderperson Thomas Majewski.

Excused: Alderperson Eric Hohol.

Others Present: Stoughton Utilities Wastewater System Supervisor Brian Erickson, Stoughton Human Resources and Risk Management Director Am Jo Gillingham, and Stoughton Utilities Director Robert Kardasz, P.E.

Call To Order: Mayor Donna Olson called the regular Stoughton Utilities Committee Meeting to order at 5:00 p.m.

Stoughton Utilities Committee Consent Agenda: Stoughton Utilities Director Robert Kardasz presented and discussed the Stoughton Utilities Committee Meeting Consent Agenda items. Discussion Followed. Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to approve the following consent agenda items as presented: Stoughton Utilities Payments Due List, Draft Minutes of the July 22, 2014 Special Stoughton Utilities Committee Meeting, Stoughton Utilities June 2014 Financial Summary, Stoughton Utilities June 2014 Statistical Information, Stoughton Utilities Communications, Stoughton Utilities Committee Annual Calendar, and the Stoughton Utilities July 2014 Activities Reports. The motion carried unanimously.

Status Of The Stoughton Utilities Committee Recommendation(s) To The Stoughton Common Council: Stoughton Utilities Director Robert Kardasz presented and discussed the following items from the Stoughton Utilities Committee that were approved and placed on file by the Stoughton Common Council:

- Resolution authorizing Stoughton Utilities to submit an application for the WPPI Energy Community Solar Garden Pilot Program.
- Stoughton Utilities Payments Due List.
- Stoughton Utilities Committee June 16, 2014 Regular Meeting Minutes.

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- Stoughton Utilities May 2014 Financial Summaries.
- Stoughton Utilities May 2014 Statistical Worksheet.

Wisconsin Pollutant Discharge Elimination System (WPDES) Permit For The Stoughton Utilities Wastewater Treatment Facility: Stoughton Utilities Wastewater System Supervisor Brian Erickson and Stoughton Utilities Director Robert Kardasz presented and discussed the WPDES permit for the wastewater treatment facility. Discussion followed.

Stoughton Utilities Lead And Copper Water Sampling Program: Stoughton Utilities Director Robert Kardasz presented and discussed the lead and copper sampling program. Discussion followed.

WPPI Energy Annual Meeting: Stoughton Utilities Director Robert Kardasz presented and discussed the WPPI Energy Annual Meeting and encouraged the committee members to participate. Discussion followed.

Tour Of The Stoughton Utilities Wastewater Treatment Facility: Stoughton Utilities Wastewater System Supervisor Brian Erickson and Stoughton Utilities Director Robert Kardasz presented and discussed the tour of the wastewater treatment facility and encouraged the committee members to participate. Discussion followed.

Stoughton Utilities Committee Future Agenda Items:

- Proposed Stoughton Utilities Management Position Descriptions.
- Stoughton Utilities Electric, Wastewater and Water Financial Forecasts.

Adjournment: Motion by Citizen Member David Erdman, the motion seconded by Citizen Member John Kallas, to adjourn the Regular Stoughton Utilities Committee Meeting at 5:21 p.m. The motion carried unanimously.

Respectfully submitted,

Robert P. Kardasz, P.E.
Stoughton Utilities Director

