

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Thursday, July 18, 2019 – 5:30 p.m.

Stoughton, WI

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Location: City of Stoughton Council Chambers
Stoughton Public Safety Building
321 South Fourth Street
Stoughton, Wisconsin, 53589

Members Present: Citizen Member Kym Ackerman, Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Alderperson Greg Jenson, Citizen Member John Kallas, Mayor Tim Swadley (Vice-Chair)

Excused: None

Absent: None

Others Present: Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss, Ms. Marsha Berigan

Call to Order: Utilities Committee Chairperson David Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:36 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Motion by Hirsch, the motion seconded by Kallas, to approve the following consent agenda items as presented:

- a. Draft Minutes of the June 17, 2019 Regular Utilities Committee Meeting
- b. Stoughton Utilities June Payments Due List Report
- c. Stoughton Utilities May Financial Summary
- d. Stoughton Utilities May Statistical Report
- e. Stoughton Utilities June Activities Report
- f. Communications

The motion carried unanimously 7 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Minutes of the May 20, 2019 Regular Utilities Committee Meeting
2. Stoughton Utilities May Payments Due List Report
3. Stoughton Utilities April Financial Summary
4. Stoughton Utilities April Statistical Report
5. Utilities Director's Report: The First 100 Days

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Business:

1. Wastewater 2018 Compliance Maintenance Annual Report (CMAR)

Staff informed the committee that the Stoughton Common Council had also held the first reading of the ordinance amending Zoning Code section 78-718 (3)(i) of the Stoughton Municipal Code related to the placement of fencing in utility easements, and after a lengthy discussion the council voted to refer the matter back to a joint meeting of the Stoughton Utilities Committee and Stoughton Public Works Committee. This joint meeting will be held immediately following the end of this meeting.

Stoughton Utilities Round-Up Program: Stoughton Utilities staff presented and discussed the Stoughton Utilities Round-Up Program. A brief description and history of staff's efforts to recruit new organizations to apply for funding was provided to the committee. This is the first of two donations to be made using 2019 program funding, with an applicant pool of 15 local non-profit organizations. Mayor Swadley informed the committee that Stoughton Parks and Recreation has withdrawn their application for funding as the program they sought to fund has received funding from another party. Discussion followed.

Motion by Hirsch, the motion seconded by Heili, to donate \$1,000 from the Stoughton Utilities Round-Up Program fund to St. Vincent de Paul – St. Ann. The motion carried unanimously 7 to 0

Stoughton Utilities Facility Tours Schedule: Stoughton Utilities staff presented and discussed the revised schedule for the upcoming committee meetings when tours of Stoughton Utilities facilities will be provided to committee members. This schedule has been adjusted due to the planned special joint meeting scheduled for after this regular meeting. The tentative schedule includes tours in August, September, and October immediately following the regularly scheduled committee meeting. Discussion followed.

Utilities Committee Future Agenda Items: Staff informed the committee that upcoming meeting topics include an education presentation on the utility rate design process, the resumption of scheduled tours of various utility facilities as weather permits, a proposed ordinance related to the mandatory replacement of customer-owned lead service lines, information regarding possible sanitary sewer collection system repair and/or replacement on West Main Street, the Stoughton Utilities 20-year Capital Improvements Plan, and the Wisconsin department of Natural Resources response to our submitted 2018 Wastewater Compliance Maintenance Annual Report (CMAR).

Committee members requested that future agenda items also include a review of a July 22, 2008 resolution supporting Wisconsin Energy Independent Community Partnership, a goal for the generation of 25% of Wisconsin's energy by 2025, and a continuing discussion of upcoming 5G technology. Discussion followed.

Adjournment: Motion by Jenson, the motion seconded by Hirsch, to adjourn the regular Stoughton Utilities Committee Meeting at 5:48 p.m. The motion carried unanimously 7 to 0.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director