

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, June 14, 2021 – 5:30 p.m.

Stoughton, WI

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Location: Online Attendance: GoToMeeting ID 380-480-349

Members Present: Citizen Member David Erdman (Chair), Alderperson Ben Heili, Alderperson Regina Hirsch, Citizen Member John Kallas (Vice-Chair), Citizen Member Dustin Thoren

Excused: None

Absent: Mayor Tim Swadley, Alderperson Rachel Venegas

Others Present: Stoughton Director of Finance & Comptroller Jamin Friedl, Stoughton Utilities Assistant Director Brian Hoops, Stoughton Utilities Director Jill Weiss

Call to Order: Chairperson Erdman called the regular Stoughton Utilities Committee Meeting to order at 5:30 p.m.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items.

Staff highlighted the increase in Water System Division labor hours resulting from the ongoing lead service line replacement project, recent hiring of three new lineworkers in the Electric System Division, and recent notification received by Moody's Investors Service upgrading the Stoughton Electric Utility to an A1 rating.

Motion by Thoren, the motion seconded by Hirsch, to approve the following consent agenda items as presented:

- a. Draft Minutes of the May 17, 2021 Regular Utilities Committee Meeting
- b. Stoughton Utilities May Payments Due List Report
- c. Stoughton Utilities April Financial Summary
- d. Stoughton Utilities April Statistical Report
- e. Stoughton Utilities May Activities Report
- f. Communications

The motion carried unanimously 5 to 0.

Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff presented and discussed the following items from the Stoughton Utilities Committee that were approved and/or placed on file by the Stoughton Common Council:

Consent Agenda:

1. Draft Minutes of the April 19, 2021 Regular Utilities Committee Meeting
2. Stoughton Utilities April Payments Due List Report
3. Stoughton Utilities March Financial Summary
4. Stoughton Utilities March Statistical Report

Business:

1. Stoughton Utilities 2020 Audit Reports and Management Letter

Discussion followed.

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Status Update: Lead Service Line Replacement Program: Stoughton Utilities staff presented and discussed recent efforts that have occurred in preparation for the planned 2021 citywide lead service line replacement project of public and privately-owned lead service lines.

Staff discussed that the 2021 Lead Water Service Replacements (LSL) Project is underway, with construction efforts being taken by Five Star Energy Services, LLC. The contractor is currently averaging approximately ten LSL replacements per day. Since the project award, staff has held numerous discussions with the contractor as they begin their preparation work for the project. Staff also informed the committee that the in-home efforts to locate lead service lines and notice the property owners of the upcoming replacement have been largely completed.

Staff discussed our public outreach and education efforts, as well as how information will continue to be shared with residents and highlighted through social and local media. Updates regarding the ongoing construction project will be posted to stoughtonutilities.com/lead and stoughtonutilities.com/construction as they are made available by the contractor. Discussion followed.

Stoughton Utilities 2020 Annual Water Consumer Confidence Report (CCR): Stoughton Utilities staff presented and discussed the annual Consumer Confidence Report (CCR). The CCR provides information about Stoughton's drinking water quality and any detected contaminants during the previous monitoring year. Also included in this year's report is information about the health concerns associated with lead, and the ongoing lead service line replacement project. Staff discussed the report format, crediting Utilities Customer Service Technician Brandi Yungen for her creativity in its development. This report will be distributed to customers during the month of June. Discussion followed.

Wastewater 2020 Compliance Maintenance Annual Report (CMAR): Stoughton Utilities staff presented and discussed the 2020 CMAR. Staff informed the committee that annual submittal of an electronic CMAR form (eCMAR) is required to be completed no later than June 30. Staff further informed the committee that there were no concerns noted in the CMAR. Discussion followed.

Motion by Heili, the motion seconded by Hirsch, to approve the 2020 Compliance Maintenance Annual Report and recommend the approval and adoption of the corresponding resolution to the Stoughton Common Council on June 22, 2021. The motion carried unanimously 5 to 0.

Utilities Committee Future Agenda Items: Staff informed the committee that the upcoming July meeting is planned to be held in person, with the option for remote attendance upon request. Upcoming meeting topics include updates on the lead service line replacement program, information about a possible memorial for Electric Lineworker Brian Scheel, the first annual disbursement of Project RoundUP funding, and the partial release of a sanitary sewer easement. Hirsch shared information about an upcoming presentation being provided by Slipstream regarding the previously completed municipal energy efficiency study. Discussion followed.

Adjournment: Being no further business before the committee, the Chair adjourned the regular Stoughton Utilities Committee Meeting at 6:03 p.m.

Respectfully submitted

Brian R. Hoops

Stoughton Utilities Assistant Director