

STOUGHTON UTILITIES COMMITTEE REGULAR MEETING MINUTES

Monday, January 26, 2026 – 5:30 p.m.

Stoughton, WI

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Location: Edmund T. Malinowski Board Room, Stoughton Utilities Administration Office
600 South Fourth Street, Stoughton, Wisconsin
Optional Virtual Participation: Teams Meeting ID: 234 116 679 253 1

Members Present: Citizen Member Carl Chenoweth, Citizen Member David Erdman (Chair), Alderperson Regina Hirsch, Alderperson Greg Jenson, Mayor Tim Swadley, Citizen Member Dustin Thoren (Vice-Chair), Alderperson Jordan Tilleson

Excused: None

Absent: None

Others Present: City of Stoughton Director of Human Resources & Risk Management Amy Jo Gillingham, Stoughton Utilities Assistant Director Brian Hoops, Tami Olszewski (Ehlers Public Finance Advisors), Stoughton Utilities Director Adam Schleicher, Stoughton Utilities Finance Manager Shannon Statz

Call to Order: The chair called the regular Stoughton Utilities Committee Meeting to order at 5:36 p.m. Chenoweth, Erdman, Jenson, Swadley, Thoren, and Tilleson were present in person. Hirsch was present via virtual meeting.

Verification of Quorum: The chair verified that a quorum of the committee membership was present.

Certification of Compliance with Open Meetings Law: Hoops certified that the meeting had been properly noticed in compliance with open meetings law.

Public Comments: There were no public comments.

Utilities Committee Consent Agenda: Stoughton Utilities staff presented and discussed the Stoughton Utilities Committee consent agenda items, highlighting customer participation in the recent holiday donation drive and the distribution of materials to customers discussing our five-year rate projection information and the customer feedback that has been received. Swadley discussed the planned installation of a new EV charger located at Mandt Park, funded through a Charge Up Dane County grant. Discussion followed.

Motion by Jenson, the motion seconded by Tilleson, to approve the following consent agenda items as presented:

- a. Minutes of the November 17, 2025 Regular Utilities Committee Meeting
- b. Stoughton Utilities Payments Due List Report
- c. Stoughton Utilities Financial Reports
- d. Stoughton Utilities Statistical Report
- e. Communications
- f. Stoughton Utilities Activities Report

The motion carried unanimously 7 to 0.

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Status of the Utilities Committee recommendation(s) to the Stoughton Common Council: Stoughton Utilities staff provided the committee with an update on items from recent committee meetings that had been presented to, approved, and/or placed on file by the Stoughton Common Council. Discussion followed.

Update: Stoughton Utilities Administration Building: Stoughton Utilities staff presented an update on the design status of the proposed new Stoughton Utilities Administration Building. A preliminary timeline for design, application for construction authority from the Public Service Commission of Wisconsin, and construction was presented. Also presented was a preliminary conceptual site plan. Discussion followed.

Motion by Chenoweth, seconded by Jenson, to direct staff and the contracted architect to conduct a feasibility study for proposed site locations on McComb Rd and Williams Dr, and bring it back to the committee with a formal presentation and site selection recommendation. Discussion followed. Chenoweth withdrew the motion.

The committee requested that the contracted architect participate in the February committee meeting to continue discussions.

City of Stoughton Investment Policy Revisions: Stoughton Utilities staff presented and discussed proposed revisions to the City of Stoughton Investment Policy. Staff shared that the proposed revisions were developed in coordination with City of Stoughton Finance Director/Comptroller Lisa Trebatoski and address both city and utility needs and requirements, and that the proposed policy has been reviewed by the city attorney. Discussion followed.

Motion by Chenoweth, the motion seconded by Tilleson, to approve the changes to the investment policy and recommend approval of the revised policy to the Stoughton Common Council at their February 10, 2026 meeting. The motion carried unanimously 7 to 0.

Ehlers Investment Partners Investment Advisory Services and Custodial Account(s): Stoughton Utilities staff introduced Tami Olszweski, Senior Investment Advisor at Ehlers Public Finance Advisors, who presented and discussed her firm and how they can assist Stoughton Utilities with its investments of public funds. Staff shared that they are recommending the utility proceed with an agreement with Ehlers to oversee utility investments. The city has also reviewed its needs and will be proceeding with a recommendation to the Stoughton Finance Committee.

Motion by Chenoweth, the motion seconded by Thoren, to approve an agreement with Ehlers Public Finance Advisors for investment advisory services and custodial account(s), and recommend the same to the Stoughton Common Council at their February 10, 2026 meeting. The motion carried unanimously 7 to 0.

Utilities Committee Future Agenda Items: Stoughton Utilities staff informed the committee that future agenda items for the February committee meeting include continued progress updates for the new administration building design, with the architect to attend the February meeting to provide the committee with additional information and an opportunity for more discussion, as well as the first donation selection of 2026 from the Project Round-Up Program. Discussion followed.

Adjournment: Being no further business before the committee, motion by Tilleson, the motion seconded by Chenoweth, to adjourn the meeting at 6:40 p.m. The motion carried unanimously 7-0.

Respectfully submitted,

Tiffany R. Poster

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Stoughton Utilities Administrative Assistant