

# OFFICIAL NOTICE AND AGENDA

There will be a Special meeting of the City of Stoughton Utilities Committee on Monday, October 24, 2011 to be held at 4:00 p.m., in the Edmund T. Malinowski Board Room of the Stoughton Utilities Administration Office in the Stoughton Utilities Building, 600 South Fourth St., Stoughton, WI 53589.

## AGENDA:

Call To Order.

## BUSINESS:

1. Meet With Stoughton Utilities Staff.
2. Stoughton Utilities Committee Delinquent Utilities Bill Hearings.

## ADJOURNMENT

Mayor Donna L. Olson, Chairperson  
Stoughton Utilities Committee  
October 18, 2011

## Notices Sent To:

Mayor Donna L. Olson, Chair  
Aldersperson Eric Hohol, Vice-Chair, Common Council Liaison  
Aldersperson Greg Jenson, Alternate Stoughton Common Council Liaison  
Aldersperson Larry Peterson  
Stoughton Utilities Committee Citizen Member David Erdman  
Stoughton Utilities Committee Citizen Member Jonathan Hajny  
Stoughton Utilities Committee Citizen Member Angie Halverson  
Stoughton Utilities Operations Superintendent Sean Grady  
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Stoughton Common Council Members  
Stoughton Utilities and MEUW Southeastern Regional Safety Coordinator Christopher A. Belz  
Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum  
Stoughton City Media Services Director William H. Brehm  
Stoughton City Attorney Matthew P. Dregne  
Stoughton Utilities Wastewater System Supervisor Brian G. Erickson  
Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops  
Stoughton Acting City Clerk and Confidential Secretary Maria P. (Pili) Hougan  
Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA  
Stoughton Library Administrative Assistant Debbie Myren  
Stoughton Finance Director Laurie Sullivan  
Stoughton Utilities Water System Supervisor Roger M. Thorson  
Stoughton Utilities and WPPI Energy Services Representative Alicia VandenOever  
Stoughton Utilities Electric Lead Line Worker Craig A. Wood  
Stoughton Leadership Team  
Stoughton Newspapers  
Wisconsin State Journal

**IMPORTANT: FIVE MEMBERS ARE NEEDED FOR A QUORUM:** If a Stoughton Utilities Committee member encounters a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 4:00p.m. or via e-mail at [bkardasz@stoughtonutilities.com](mailto:bkardasz@stoughtonutilities.com).

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such group(s) at the above-mentioned meeting other than the Stoughton Utilities Committee consisting of Mayor Donna Olson, Alderperson Eric Hohol, Alderperson Greg Jenson, Alderperson Larry Peterson, Citizen Member David Erdman, Citizen Member Jonathan Hajny, and Citizen Member Angie Halverson.

Please note that items taken on the Consent Agenda will not be discussed. Any individual Stoughton Utilities Committee member may request an item be removed from the consent.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, please contact the Stoughton Utilities Director at (608) 877-7423.

An expanded meeting may constitute a quorum of the Common Council.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at <http://uc.stoughtonutilities.com>.



**Stoughton Utilities**

600 South Fourth Street  
P.O. Box 383  
Stoughton, WI 53589-0383

*Serving Electric, Water & Wastewater Since 1886*

**Date:** October 18, 2011

**To:** Stoughton Utilities Committee

**From:** Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Requested Actions At The October 24, 2011 Special Stoughton Utilities Committee Meeting.

1. Meet With Stoughton Utilities Staff. **(Discuss the delinquent utilities bills with staff.)**
2. Stoughton Utilities Committee Delinquent Utilities Bill Hearings. **(No appointments have made been made for the hearings as of the time of the Stoughton Utilities Committee packet delivery. It is recommended that the Stoughton Utilities Committee authorize the City Clerk to place the delinquent utilities bills, if not paid by November 15, 2009, on the 2011 tax roll.)**

cc: Sean O Grady  
Stoughton Utilities Operations Superintendent

Brian R. Hoops  
Stoughton Utilities Office and Information Systems Supervisor

Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager



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**To:** Stoughton Utilities Committee

**From:** Brian R. Hoops  
Stoughton Utilities Office and Information Systems Supervisor

Robert P. Kardasz, P.E.  
Stoughton Utilities Director

**Subject:** Stoughton Utilities Draft 2011 Tax Roll List

Attached is the current working draft of the 2011 Tax Roll List. This document will be updated though the November 15, 2011 deadline at which time it will be submitted to City of Stoughton Finance Director Laurie Sullivan for inclusion with the 2011 property tax billing.

With 132 properties totaling \$44,263, this list is currently fewer in number than the same list prepared for the October 25, 2010 Utilities Committee special meeting which included 143 properties totaling \$44,894. After the November 15, 2010 deadline, 47 properties totaling \$32,849 were submitted for inclusion with the 2010 property tax billing.

Encl.

cc: Kim M. Jennings, CPA  
Stoughton Utilities Finance and Administrative Manager

Laurie Sullivan  
Stoughton Director of Finance and Economic Development

**DELINQUENT CUSTOMER LISTING REMOVED**

2013 Wisconsin Act 25

Wis. Stat. § 196.137