OFFICIAL NOTICE AND AGENDA

There will be a Special meeting of the **City of Stoughton Utilities Committee** on **Monday, October 22, 2012** to be held at **4:00 p.m.,** in the **Edmund T. Malinowski Board Room** of the **Stoughton Utilities Administration Office** in the **Stoughton Utilities Building, 600 South Fourth St., Stoughton, WI 53589.**

AGENDA:

    Call To Order.

BUSINESS:

    1.   Meet With Stoughton Utilities Staff.

    2.   Stoughton Utilities Committee Delinquent Utilities Bill Hearings.

ADJOURNMENT

Mayor Donna L. Olson, Chairperson
Stoughton Utilities Committee
October 16, 2012

Notices Sent To:
Notices Sent To:
Mayor Donna L. Olson, Chair
Alderperson Michael Engelberger
Alderperson Eric Hohol, Vice-Chair, Common Council Liaison
Alderperson Elvin (Sonny) Swangstu
Stoughton Utilities Committee Citizen Member David Erdman
Stoughton Utilities Committee Citizen Member Jonathan Hajny
Stoughton Utilities Citizen Member Alan Staats
Stoughton Utilities Operations Superintendent Sean Grady
Stoughton Utilities Director Robert P. Kardasz, P.E.

cc: Stoughton Common Council Members
       Stoughton Utilities and MEUW Southeastern Regional Safety Coordinator Christopher A. Belz
       Stoughton Utilities Billing and Consumer Services Technician Erin N. Bothum
       Stoughton City Media Services Director William H. Brehm
       Stoughton City Attorney Matthew P. Dregne
       Stoughton Utilities Wastewater System Supervisor Brian G. Erickson
       Stoughton Utilities Office and Information Systems Supervisor Brian R. Hoops
       Stoughton Deputy City Clerk and Confidential Secretary Maria P. (Pili) Hougan
       Stoughton Utilities Finance and Administrative Manager Kim M. Jennings, CPA
       Stoughton Utilities and WPPI Energy Services Representative Corey Neeley.
       Stoughton Library Administrative Assistant Debbie Myren
       Stoughton City Clerk and Personnel Director Nick Probst
       Stoughton Utilities Water System Supervisor Roger M. Thorson
       Stoughton Utilities Electric Lead Line Worker Craig A. Wood
       Stoughton Leadership Team
       Oregon Observer
       Stoughton Newspapers
       Wisconsin State Journal

IMPORTANT: FIVE MEMBERS ARE NEEDED FOR A QUORUM: If a Stoughton Utilities Committee member encounters a situation that may affect your scheduled participation, please contact Robert Kardasz or Sean Grady at 877-7423 or 877-7416 respectively prior to 5:00p.m. or via e-mail at bkardasz@stoughtonutilities.com.

It is possible that members of, and possibly a quorum of members of other committees of the Common Council of the City of Stoughton may be in attendance at the above-mentioned meeting to gather information. No action will be taken by any such group(s) at the above-mentioned meeting other than the Stoughton Utilities Committee consisting of Mayor Donna Olson, Alderperson Michael Engelberger, Alderperson Eric Hohol, Alderperson Elvin (Sonny) Swangstu, Citizen Member David Erdman, Citizen Member Jonathan Hajny, and Citizen Member Alan Staats.

Please note that items taken on the Consent Agenda will not be discussed. Any individual Stoughton Utilities Committee member may request an item be removed from the consent.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For information or to request this service, please contact the Stoughton Utilities Director at (608) 877-7423.

An expanded meeting may constitute a quorum of the Common Council.

Current and past Stoughton Utilities Committee documents, including meeting notices, meeting packets, and meeting minutes, are available for public download at http://uc.stoughtonutilities.com.

Date: October 16, 2012

To: Stoughton Utilities Committee

From: Brian R. Hoops
              Stoughton Utilities Office and Information Systems Supervisor

              Robert P. Kardasz, P.E.
              Stoughton Utilities Director

Subject: Stoughton Utilities Draft 2012 Tax Roll List

Attached is the current working draft of the 2013 Tax Roll List. This document will be updated though the November 15, 2012 deadline at which time it will be submitted to City of Stoughton Finance Director Laurie Sullivan for inclusion with the 2012 property tax billing.

The Wisconsin Public Service Commission (PSC) recently informed us that its interpretation of Section 66.0809 of Wisconsin Statutes requires utilities to include all accounts delinquent as of October 1 in its selection. From 2008 through 2011, we only selected accounts that had been closed prior to April 1 and remained delinquent. Prior to 2008, we only selected accounts that had been closed for at least one year.

Section 66.0809 of Wisconsin Statutes reads in part:

> *On October 15 in each year notice shall be given to the owner or occupant of all lots or parcels of real estate to which utility service has been furnished prior to October 1... and payment for which is owing and in arrears at the time of giving the notice. On November 16 ... each delinquent amount, including the penalty, becomes a lien upon the lot or parcel of real estate to which the utility service was furnished and payment for which is delinquent...*

The Wisconsin PSC's interpretation is that all delinquent accounts, i.e. all accounts that are unpaid and that have not entered into a formal deferred payment arrangement (DPA), must be included and that no individual exceptions may be made without payment or DPA.

With 234 properties totaling $51,337, this list is greater in number than the same list prepared for the October 24, 2011 Utilities Committee special meeting which included 132 properties totaling $44,263. After the November 15, 2011 deadline, 54 properties totaling $25,561 were submitted for inclusion with the 2011 property tax billing.

Encl.

cc: Sean O Grady
Stoughton Utilities Operations Superintendent

Kim M. Jennings, CPA
Stoughton Utilities Finance and Administrative Manager

Laurie Sullivan
Stoughton Director of Finance and Economic Development

DELINQUENT CUSTOMER LISTING REMOVED

2013 Wisconsin Act 25
Wis. Stat. § 196.137